ROUTT COUNTY SHERIFF'S OFFICE

Garrett Wiggins, Sheriff **Ray Birch, Undersheriff**

MISSING/LOST PROPERTY	CASE REPORT # (ASSIGNED BY RCSO)

THIS REPORT IS TAKEN AS A COURTESTY ONLY. NO INVESTIGATION WILL BE CONDUCTED. THE ACCURACY OF THE INFORMATION CONTAINED HEREIN IS THE SOLE RESPONSIBILITY OF THE REPORTING PARTY. THE ASSIGNMENT OF A CASE REPORT NUMBER IS FOR TRACKING PURPOSES ONLY. NO OTHER INTERPRETATION IS INTENDED OR IMPLIED BY THE ROUTT COUNTY SHERIFF'S OFFICE.

*** NOTE: BLOCKS WITH ASTERICKS (**) ARE REQUIRED FOR THIS REPORT TO BE PROCESSED. FAILURE TO COMPLETE A MANDATORY FIELD WILL CAUSE THIS REPORT TO BE DISCARDED.**

	MONTH	DAY	YEAR	TIME
****DATE/TIME MISSING OR LOST** (ON OR BETWEEN)**				
****DATE/TIME OF THIS REPORT****	MONTH	DAY	YEAR	TIME

**** LAST KNOWN LOCATION OF PROPERTY** PHYSICAL ADDRESS OR APPROXIMATE LOCATION**

**** NAME (Last, First, Middle) ****	****DOB****	AGE	RACE	SEX	SS NUMBER

**** RESIDENCE ADDRESS (City, State, Zip Code)****

Business/School Name & Address (City, State, Zip Code)

****Home Phone #****	****Work Phone #****	Cellular Phone #	Pager/Other Phone #

PROPERTY INFORMATION

****Make (Brand)****	****Model****	Serial Number/Other ID #	Color

****DESCRIPTION****	Value

NARRATIVE – Explain what happened to this property

Deputy Name/Number_____CCIC # _____

*****Signature of Reporting Party**_____

P.O. Box 773087, 2025 Shield Dr., Steamboat Springs, CO 80477, Telephone (970) 879-1090 / Fax (970) 870-5525

Routt County Sheriff's Office

NARRATIVE (continued)

INSTRUCTIONS

*** Completed forms can be faxed to the Routt County Sheriff's Office (970) 870-5525 or mailed to the Routt County Sheriff's Office, P.O. Box 773087, Steamboat Springs, CO 80477**
*** After receipt of your completed form, a case number will be assigned. You may contact Records at (970) 870-5506 to obtain that number and Deputy assigned to the report, should you require it.**